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| AGENCY NAME: | South Carolina Law Enforcement Training Council | | |
| AGENCY CODE: | N20 | SECTION: | 64 |

**Fiscal Year 2015-16
Accountability Report**

SUBMISSION FORM

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| AGENCY MISSION | It is the mission of the South Carolina Criminal Justice Academy to foster and uphold prescribed laws and regulations by providing mandated basic and advanced training to criminal justice personnel and maintain a continuous certification process to ensure that only the most qualified persons are sanctioned by the State to serve. |
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| AGENCY VISION | It is the vision of the South Carolina Criminal Justice Academy to train law enforcement personnel to become certified and maintain certification to perform their duties efficiently, effectively and ethically. |
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Please state yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.

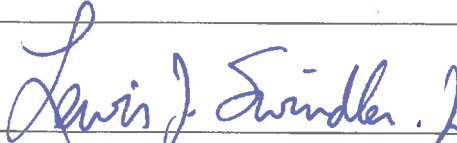

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| RESTRUCTURING RECOMMENDATIONS: | No restructuring recommendations at this time. |
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Please identify your agency's preferred contacts for this year's accountability report.

| | <u>Name</u> | <u>Phone</u> | <u>Email</u> |
|---------------------------|-----------------------------|--------------|-------------------------|
| PRIMARY CONTACT: | Director Jackie Swindler | 803-896-7907 | LJSwindler@sccja.sc.gov |
| SECONDARY CONTACT: | Deputy Director Mike Lanier | 803-896-7753 | DMLanier@sccja.sc.gov |

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I have reviewed and approved the enclosed FY 2015-16 Accountability Report, which is complete and accurate to the extent of my knowledge.

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| AGENCY DIRECTOR (SIGN AND DATE): |  9/8/16 |
| (TYPE/PRINT NAME): | Director Jackie Swindler |
| BOARD/CMSN CHAIR (SIGN AND DATE): |  9/13/2016 |
| (TYPE/PRINT NAME): | Chief Mark Keel |

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AGENCY'S DISCUSSION AND ANALYSIS

DURING FISCAL YEAR 2016, THE CRIMINAL JUSTICE ACADEMY (ACADEMY) UNDER THE DIRECTION OF THE SOUTH CAROLINA LAW ENFORCEMENT TRAINING COUNCIL HAS SOUGHT NATIONAL ACCREDITATION THROUGH THE *COMMISSION ON ACCREDITATION FOR LAW ENFORCEMENT AGENCIES (CALEA)*. THE ACADEMY PROVIDES MANDATED AS WELL AS ADVANCED TRAINING AND CONTINUOUS CERTIFICATIONS FOR ALL STATE AND LOCAL LAW ENFORCEMENT OFFICERS AND LOCAL DETENTION OFFICERS. ADDITIONALLY, THE ACADEMY TRAINS AND CERTIFIES LOCAL DISPATCHERS. THIS PROCESS IS ACCOMPLISHED BY PROVIDING TRAINING TO IN-RESIDENT STUDENTS AT THE ACADEMY'S FACILITY LOCATED IN COLUMBIA, ADVANCED OFF-SITE TRAINING THROUGH COORDINATION WITH LOCAL LAW ENFORCEMENT AGENCIES AND ON-LINE TRAINING VIA THE INTERNET. FOR FISCAL YEAR 2016, THE ACADEMY OFFERED 16 BASIC LAW ENFORCEMENT CLASSES WITH 1,112 STUDENTS ATTENDING AND 844 GRADUATING; 16 SPECIAL BASIC CLASSES WITH 85 ATTENDING AND 68 GRADUATING; 12 BASIC JAIL CLASSES WITH 670 ATTENDING AND 502 GRADUATING; 12 BASIC JAIL – LEGAL CLASSES WITH 13 ATTENDING AND 13 GRADUATING; 4 CLASSES OF LIMITED DUTY WITH 125 ATTENDING AND 89 GRADUATING; AND 11 CLASSES FOR BASIC TELECOMMUNICATION OFFICER TRAINING WITH 162 ATTENDING AND 146 GRADUATING. THE ACADEMY OFFERED 64 DIFFERENT ADVANCED TRAINING PROGRAMS THROUGHOUT THE YEAR WITH 307 INDIVIDUAL CLASSES ATTENDED BY 4,957 PERSONNEL WITH 4,307 GRADUATING. ON THE NEWLY EXPANDED ACADIS LEARNING MANAGEMENT SYSTEM, 29 ON-LINE CLASSES WERE OFFERED AND 65,251 WERE COMPLETED.

The Police Science unit in Basic Training began the first official School Resource Officer Job Task Analysis (JTA) in the country, concluding the process shortly into the current fiscal year. Based on national law enforcement events, the Defensive Tactics Unit created a "De-Escalation" refresher training video placed in ACADIS for our customers. The Advanced Training Unit has expanded the number of Gang related classes. This unit also trained approximately eighty percent of the Highway Patrol in Advanced Roadside Impairment and conducted leadership training for all of the Corporals in the Highway Patrol. The Academy has doubled the number of School Resource Officer courses offered working with Basic training.

THE NUMBER OF LAW ENFORCEMENT AGENCIES IN THE STATE UTILIZING THE ACADIS LEARNING MANAGEMENT SYSTEM (LMS) HAS INCREASED TO 353 DEPARTMENTS (UP FROM 295 LAST YEAR). THIS SYSTEM HAS 28 COURSES AVAILABLE INCLUDING LEGAL UPDATES, CRIMINAL DOMESTIC VIOLENCE, THE LINE-UP, TRAFFIC RECERTIFICATION COURSES AND NEW PROGRAMS ON DE-ESCALATION AND USE OF FORCE. THE MEDIA/LIBRARY DEPARTMENT COMPLETED THE UPGRADE TO THE STUDIO AND EDIT SUITE WITH ALL EQUIPMENT UPGRADED TO DIGITAL AND HD FORMAT. THIS PROJECT WAS COMPLETED WITH ONE-TIME FUNDS AWARDED TO THE ACADEMY. THE LIBRARY AS UPDATED SOME OF ITS RESOURCES REGARDING CDV, INVESTIGATIONS, POLICE TACTICS AND ACTIVE SHOOTER.

THE CERTIFICATION AND COMPLIANCE UNIT CONTINUES TO COMPLETE THE TRANSFORMATION OF THE WAY OFFICER RECORDS ARE STORED WITH THE USE OF THE ACADIS DOCUMENT MANAGEMENT SYSTEM. CERTIFICATION PROCESSED 7,906 PERSONNEL CHANGE IN STATUS REPORTS (PCS); 2,026 CERTIFICATION SERVICE REQUESTS; 6,243 MANDATORY RETRAINING NOTIFICATIONS (MRN); AND 75 OUT-OF-STATE TRAINING REVIEWS. THEY ISSUED/MAILED 1,161 BASIC CERTIFICATIONS (CLASS 1, 2, 3, & 4); MAILED 2,922 COMPLIANCE REMINDER LETTERS AND RENEWED 4,577 (CLASS 1, 2, & 3) LAW ENFORCEMENT OFFICER CERTIFICATION RENEWALS.

THE IT DEPARTMENT PURCHASED 90 LAPTOPS TO BE USED FOR THE SCATS TRAINING CURRICULUM WHICH IS THE ONLINE TICKETING AND ACCIDENT RECONSTRUCTION SOFTWARE CURRENTLY BEING DEPLOYED BY THE DEPARTMENT OF PUBLIC SAFETY. MOST OF THE CLASSROOMS WERE UPGRADED WITH NEW PROJECTORS AND AUDIO/VIDEO EQUIPMENT WHICH WAS FUNDED THROUGH ONE-TIME FUNDS AWARDED TO THE ACADEMY. THE ACADEMY HAS ALSO IMPROVED THE NETWORK INFRASTRUCTURE BY INSTALLING A FIRE SUPPRESSION SYSTEM AND WORKING TO REPLACE THE UPS SYSTEM WITH AN EXPANDABLE SYSTEM USING BUILT-IN MONITORING TO ASSIST IN THE PREVENTION OF DOWNTIME. SEVERAL NETWORK SWITCHES HAVE BEEN INSTALLED TO REPLACE OLD AND FAILING SWITCHES AROUND CAMPUS. LOCAL AS WELL AS OFFSITE BACKUP SYSTEMS HAVE BEEN INSTALLED AND THE SECURITY OF THE WIRELESS NETWORKS HAS BEEN IMPROVED SIGNIFICANTLY.

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THE STANDARDS AND TESTING UNIT ASSISTED WITH CONDUCTING THE SCHOOL RESOURCE OFFICER JOB TASK ANALYSIS CONSISTING OF SENDING MATERIALS TO A SAMPLE GROUP OF SUBJECT MATTER EXPERTS IN THE FIELD, HOLDING AN INITIAL WORKSHOP AND THEN SENDING 1,187 SURVEYS TO THE FIELD. THIS WILL ALLOW THE ACADEMY TO DEVELOP APPLICABLE CURRICULUM FOR SCHOOL RESOURCE OFFICER TRAINING IN SOUTH CAROLINA. THE CURRICULUMS WERE REVISED FOR BASIC LAW ENFORCEMENT, BASIC DETENTION AND BASIC TELECOMMUNICATION OPERATOR TRAINING. FOUR HUNDRED NINETY EIGHT DEPARTMENTAL LESSON PLANS WERE PROCESSED AS WELL AS 276 INSTITUTIONAL PROVIDER APPLICATIONS FOR CONTINUING LAW ENFORCEMENT EDUCATION (CLEE) CREDIT.

SEVERAL PROJECTS WERE COMPLETED DURING FY 2016 WITH ONE-TIME FUNDS PROVIDED BY THE LEGISLATURE INCLUDING REPLACING OBSOLETE ELECTRICAL SWITCHES AND MOTOR CONTROLS IN THE CENTRAL ENERGY FACILITY, REPLACING TWO OBSOLETE FIRE PANELS AND INSTALLING A FIRE SUPPRESSION SYSTEM IN THE IT SERVER ROOM. ALSO REPLACED WERE THREE (3) 250 GALLON HOT WATER HEATERS IN THE DORMS, ELEVEN HEAT PUMPS IN BUILDINGS AROUND CAMPUS, AND LED LIGHTING IN THE GYMNASIUM WHICH REPLACED 45 YEAR OLD TECHNOLOGY. DUE TO PROBLEMS, OVER 500 CHAIRS WHICH WERE UNDER WARRANTY WERE REBUILT AND 125 STUDENT DESKS WERE REBUILT OR RECONDITIONED.

FOOD SERVICE HAS CONTINUED TO MAINTAIN THE FOOD COST BELOW \$1.25 PER MEAL FOR THE YEAR. THIS HAS BEEN ACCOMPLISHED THROUGH RESOURCEFUL MEAL PLANNING, EXCEPTIONAL PRICE SHOPPING OF FOOD PRODUCTS, CAREFUL FOOD PREPARATION AND THE FOOD SERVICE SUPPORT STAFF. THIS GOAL HAS BEEN ACHIEVED WHILE STILL PROVIDING STUDENTS AND STAFF WITH MEALS WHICH ARE NUTRITIONALLY SOUND AND APPETIZING, WHILE AT THE SAME TIME MEETING ALL USDA, OSHA AND SC DHEC REQUIREMENTS WITHIN THEIR LIMITED BUDGET.

RISK ASSESSMENT AND MITIGATION STRATEGIES:

THE SOUTH CAROLINA CRIMINAL JUSTICE ACADEMY IS THE ONLY LAW ENFORCEMENT TRAINING FACILITY IN SOUTH CAROLINA THAT IS SANCTIONED BY LAW TO CERTIFY CANDIDATES AS POLICE OFFICERS, DETENTION OFFICERS AND DISPATCHERS. THIS PROCESS ENSURES THAT EVERY CERTIFIED OFFICER HAS BEEN TRAINED TO A REQUIRED STANDARD THAT ADDRESSES TRADITIONAL AND CONTEMPORARY LAW ENFORCEMENT AND LAW ENFORCEMENT RELATED JOB FUNCTIONS. ADDITIONALLY, THE ACADEMY OVERSEES THE RECERTIFICATION REQUIREMENTS OF APPROXIMATELY 17,344 OFFICERS STATEWIDE. FURTHERMORE, THE ACADEMY, THROUGH THE AUTHORITY GRANTED THE TRAINING COUNCIL BY LAW, DECERTIFIES OFFICERS WHO NO LONGER MEET THE REQUIRED TRAINING STANDARDS OR HAVE BEEN FOUND GUILTY OF MISCONDUCT. THE ACADEMY'S ROLE IN PROMOTING PROFESSIONALISM THROUGH MANDATED AND ADVANCED TRAINING PROGRAMS AND CONTINUAL CERTIFICATION IS A TREMENDOUS EFFORT TO PREPARE LAW ENFORCEMENT PERSONNEL TO BETTER PROTECT, SERVE AND SAFEGUARD THIS STATE'S COMMUNITIES. LACK OF ADEQUATE FUNDING DUE TO DECREASED REVENUES NEGATIVELY IMPACTS THE ACADEMY'S ABILITY TO SUSTAIN OR EXPAND PROGRAMS THAT ARE NEEDED TO MAINTAIN THE LEVEL OF PROFESSIONALISM THE CITIZENS OF SOUTH CAROLINA EXPECT AND DESERVE FROM THEIR LAW ENFORCEMENT PROFESSIONALS. THE LEGISLATURE HAS AIDED THE ACADEMY IN THE PAST BY PROVIDING NON-RECURRING AND RECURRING FUNDS TO MITIGATE DECLINING FINES AND FEES MONIES THE ACADEMY RECEIVES TO OPERATE. CONTINUAL SUPPORT IN THIS AREA WILL HELP TO ENSURE SUCCESS.

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Strategic Planning Template

| Type | Goal | Item # Strat | Object | Associated Enterprise Objective | Description |
|------|------|-----------------|--------|--|---|
| G | 1 | | | Maintaining Safety, Integrity and Security | Provide a safe, secure and functional environment to enable the staff to work and the students to learn. |
| S | | 1.1 | | Maintaining Safety, Integrity and Security | Maintain safety and security of buildings and equipment |
| O | | | 1.1.1 | Maintaining Safety, Integrity and Security | Increase security of the receptionist area |
| O | | | 1.1.2 | Maintaining Safety, Integrity and Security | Install additional security cameras throughout campus |
| O | | | 1.1.3 | Maintaining Safety, Integrity and Security | Upgrade facilities that have deteriorated due to usage and age |
| S | | 1.2 | | Maintaining Safety, Integrity and Security | Re-open the second dining hall |
| S | | 1.3 | | Maintaining Safety, Integrity and Security | Upgrade the vehicle fleet for instructional usage |
| G | 2 | | | Education, Training, and Human Development | Provide meaningful, contemporary, and best practice law enforcement, detention and dispatcher training to the South Carolina Criminal Justice Community |
| S | | 2.1 | | Education, Training, and Human Development | Expand capabilities for Mandated Training |
| O | | | 2.1.1 | Government and Citizens | Increase number of students utilizing computerized training |
| O | | | 2.1.2 | Government and Citizens | Increase number of officers NCIC certified |
| O | | | 2.1.3 | Education, Training, and Human Development | Increase number of Class 2 Officers trained |
| O | | | 2.1.4 | Government and Citizens | Construct "Shoot House" |
| O | | | 2.1.5 | Government and Citizens | Decrease wait time for enrolled officers to initiate training |
| O | | | 2.1.6 | Government and Citizens | Expand number of classes available for School Resource Officer |
| S | | 2.2 | | Government and Citizens | Expansion of Advanced Training opportunities |
| O | | | 2.2.1 | Education, Training, and Human Development | Review current advanced training for courses with declining enrollment |
| O | | | 2.2.2 | Education, Training, and Human Development | Increase by 1/3 the advanced training classes stressing contemporary issues with an addition of the Mobile Training Team model. |
| G | 3 | | | Maintaining Safety, Integrity and Security | Provide continual oversight of certified South Carolina criminal justice personnel to ensure established standards are maintained. |
| S | | 3.1 | | Maintaining Safety, Integrity and Security | Review misconduct process to improve tracking and reporting |

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Strategic Planning Template

| Type | Goal | Item # Strat | Object | Associated Enterprise Objective | Description |
|------|------|-----------------|--------|--|--|
| S | | 3.2 | | Maintaining Safety, Integrity and Security | Audit field records to ensure matches with Certification records |
| - | | | | | |
| - | | | | | |
| - | | | | | |
| - | | | | | |

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Performance Measurement Template

| Item | Performance Measure | Target Value | Actual Value | Future Target Value | Time Applicable | Data Source and Availability | Calculation Method | Associated Objective(s) |
|------|-------------------------------------|--------------|--------------|---------------------|------------------|------------------------------|----------------------------------|----------------------------|
| 1 | Basic Law Student Graduates | 952 | 874 | 952 | July 1 - June 30 | ACADIS | 70 students * 16 classes * 85% | 2.1.1, 2.1.2, 2.1.4 |
| 2 | Total Mandated Student Graduates | 1894 | 1716 | 1894 | July 1 - June 30 | ACADIS | 2228 students * 85% | 2.1.1, 2.1.2, 2.1.3, 2.1.4 |
| 3 | Advanced Student Graduates | 7000 | 4243 | 7000 | July 1 - June 30 | ACADIS | 14000 students * 50% | 2.1.1, 2.1.4, 2.2.1, 2.2.2 |
| 4 | On-line ADADIS Training | 21000 | 65251 | 21000 | July 1 - June 30 | ACADIS | 14000 students * 2 classes * 75% | 2.1.1, 2.2.1, 2.2.2 |
| 5 | School Resource Officer Classes | 4 | 3 | 4 | July 1 - June 30 | ACADIS | | 2.1.6 |
| 6 | Decrease Training Wait Time (weeks) | 10 | 24 | 10 | 30-Jun | Registration Records | | 2.1.5 |

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Legal Standards Template

| Item # | Law Number | Jurisdiction | Type of Law | Statutory Requirement and/or Authority Granted | Associated Program(s) |
|--------|--|--------------|-------------|--|--------------------------|
| 1 | 23-23-10 - Purpose; definitions | State | Statute | Sets out the reasoning and intent of the chapter. Provides definitions. | Administrative, Training |
| 2 | 23-23-20 - South Carolina Criminal Justice Academy | State | Statute | Creates the Criminal Justice Academy. | Administrative, Training |
| 3 | 23-23-30 - South Carolina Law Enforcement Training Council; members; terms. | State | Statute | Creates the Law Enforcement Training Council & their requirement to meet. | Administrative |
| 4 | 23-23-40 - Certification Requirement. | State | Statute | Outlines requirement of training and certification for all law enforcement officers in South Carolina. Sets out exceptions to the training requirement. | Administrative, Training |
| 5 | 23-23-50 - Continuing Law Enforcement Education Credits (CLEEC) in domestic violence requirement; guidelines for exemptions. | State | Statute | Outlines requirement of continuing education related to domestic violence. | Administrative, Training |
| 6 | 23-23-60 - certificates of compliance; information to be submitted relating to qualification of candidates for certification; expiration of certificate. | State | Statute | Outlines information to be submitted for candidates for certification, expiration of certification, and grants the Council authority to issue certification and other appropriate indicia of compliance. | Administrative, Training |
| 7 | 23-23-70 - Certificates to be issued to certain officers appointed as chiefs and certain retired law enforcement officers. | State | Statute | Outlines Council's authority to issue certification in certain situations to chiefs and certain retired law enforcement officers. | Administrative, Training |
| 8 | 23-23-80 - South Carolina Law Enforcement Training Council; powers and duties. | State | Statute | Outlines powers & duties of the Training Council. | Administrative, Training |
| 9 | 23-23-90 - Internal documents relating to requirements or administration of chapter as basis for court action. | State | Statute | Provides absolute immunity in litigation regarding communications that are required by the Training Act. | Administrative |
| 10 | 23-23-100 - Compliance orders; penalties. | State | Statute | Allows the Director to issue Orders for compliance with the Training Act and corresponding regulations. Outlines procedure to be used to invoke civil penalties if that Order is not complied with. | Administrative |
| 11 | 23-23-110 - Law enforcement in municipality with single officer when officer attending training. | State | Statute | Provides procedure for municipalities with only one law enforcement officer to secure assistance from county Sheriff during training at the Academy. | Administrative |

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| 12 | 23-23-115 - Training of officers with Savannah River Site Law Enforcement Department. | State | Statute | Allows training of law enforcement officers of the Savannah River Site at the Academy. | Administrative |
| 13 | 23-23-120 - Reimbursement of training costs. | State | Statute | Provides for reimbursement of basic training expenses between law enforcement agencies under certain circumstances. | Administrative |
| 14 | 23-23-130 - Retention of academy-generated revenue. | State | Statute | Allows for retention of certain academy generated revenues for certain operating expenses of the Academy. | Administrative |
| 15 | 23-23-140 - Patrol canine teams, certification. | State | Statute | Requires certification of patrol canine teams. | Administrative, Training |
| 16 | 23-47-20 - System requirements. | State | Statute | Requires telecommunication operators and/or dispatchers to attend training at the Academy. | Training |
| 17 | 37-001 - Definitions. | State | Regulation | Provides definitions for the regulations. | Administrative, Training |
| 18 | 37-002 - Authority of Director | State | Regulation | Sets out the authority of the Director with regard to Orders issued pursuant to S.C. Code 23-23-100. | Administrative, Training |
| 19 | 37-003 - Requirement of Good Character. | State | Regulation | Requires good character to be certified as a law enforcement officer. Provides for the availability of background information to future employers, the Academy, & the Council. | Administrative, Training |
| 20 | 37-004- Certification. | State | Regulation | Sets out when certification of law enforcement officers occurs, that only one certification may be held at a time, and what level of certification is required. | Administrative, Training |
| 21 | 37-005 - Training Requirements for Basic Law Enforcement Certification. | State | Regulation | Sets out the different certification levels and who should hold what certification level. | Administrative, Training |
| 22 | 37-006 - Equivalent Training. | State | Regulation | Sets out what prior training can be considered in exempting a candidate from basic training. Also, outlines when retraining is required based on break-in-service rules. | Administrative, Training |
| 23 | 37-007 -Application for Re-issuance of Certification. | State | Regulation | Sets up how an agency applies for re-issuance of certification for law enforcement officers. | Administrative, Training |
| 24 | 37-008 - Approval of Continuing Law Enforcement Education Hours for Re-certification Requirements. | State | Regulation | Outlines how an agency can get a course approved for continuing education hours. | Administrative, Training |

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| 25 | 37-009 - Application for Re-Certification. | State | Regulation | Sets out reporting of continuing education requirements met for purposes of recertification (recertification for another 3 years). | Administrative, Training |
| 26 | 37-010 - Continuing Law Enforcement Education Requirements for Re-certification. | State | Regulation | Outlines requirements for the continuing education requirements for each certification level. | Administrative, Training |
| 27 | 37-011 - Extension for Certification Renewal Dates. | State | Regulation | Outlines the requirements to get a 3 year certification extended. | Administrative, Training |
| 28 | 37-012 - Speed Measurement Device Operator. | State | Regulation | Outlines qualifications & certification of Traffic Radar Operators. | Administrative, Training |
| 29 | 37-013 - Definitions for R.37-015 and R.37-016. | State | Regulation | Provides definitions for the regulations. | Administrative, Training |
| 30 | 37-014 - Law Enforcement Emergency Vehicle Training Requirement. | State | Regulation | Sets out which agencies must conduct emergency vehicle training. | Administrative, Training |
| 31 | 37-015 - Law Enforcement Emergency Vehicle Training Programs. | State | Regulation | Sets out the different levels fo emergency vehicle training and the requirements of each level of training. | Administrative, Training |
| 32 | 37-016 - Notification of Training Compliance. | State | Regulation | Outlines how notification of emergency vehicle training to the Academy shall take place. | Administrative, Training |
| 33 | 37-017 - Continuing Training Requirement. | State | Regulation | Sets out how often emergency vehicle training shall take place. | Administrative, Training |
| 34 | 37-018 - Approval of Training Programs. | State | Regulation | Outlines process for getting emergency vehicle training approved for continuing education credit hours. | Administrative, Training |
| 35 | 37-019 - Equivalent Law Enforcement Emergency Vehicle Training. | State | Regulation | Outlines how an agency can get emergency vehicle training from other states, the federal government, or private training providers approved to comply with these regulations. | Administrative, Training |
| 36 | 37-020 - Effect of Failure to Comply. | State | Regulation | Oulines the effect of failure to comply with the requirements of emergency vehicle training. | Administrative, Training |
| 37 | 37-021 - Firearms Qualification Requirement. | State | Regulation | Sets out the firearms qualification requirement. | Administrative, Training |

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| 38 | 37-022 - Separation from Law Enforcement Employment. | State | Regulation | Outlines the documentation required to be filed when an officer separates from an agency, when the officer needs to be notified of that filing, and the penalty for failing to report that separation. | Administrative |
| 39 | 37-023 - Reporting of Events Requiring Withdrawal of Certification. | State | Regulation | Outlines the reporting requirements of an agency when an officer commits an offense that may require the withdraw of certification under S.C. Reg. 38-016 & the penalty for failing to report. | Administrative |
| 40 | 37-024 - Investigation of Events Requiring Withdrawal of Certification; Notification to Officer. | State | Regulation | Outlines when an investigation into alleged misconduct shall occur and the process for notification regarding such an investigations initiation and conclusion. | Administrative |
| 41 | 37-025 - Denial of Certification for Misconduct. | State | Regulation | Outlines that the Council may deny certification to a law enforcement officer candidate if they have committed misconduct. Defines misconduct. | Administrative |
| 42 | 37-026 - Withdrawal of Certification of Law Enforcement Officers. | State | Regulation | Outlines that the Council may withdraw certification to a law enforcement officer if they have committed misconduct or have other issues. Defines misconduct. | Administrative |
| 43 | 37-027 - Notification of Withdrawal of Certification. | State | Regulation | Outlines when and how notification regarding withdraw of certification shall occur. | Administrative |
| 44 | 37-028 - Notification of Denial of Certification. | State | Regulation | Outlines how notification of a denial of certification is made. | Administrative |
| 45 | 37-029 - Confidentiality of Notification. | State | Regulation | Outlines that notification sent pursuant to S.C. Reg. 38-020 shall be confidential. | Administrative |
| 46 | 37-030 - Reserve Police Officer. | State | Regulation | Outlines requirements for Reserve Officers. | Administrative, Training |
| 47 | 37-060 - Definitions. | State | Regulation | Provides definitions for the regulations. | Training |
| 48 | 37-062 - Training to Take Place within One Year of Hire. | State | Regulation | Requires telecommunication operators and/or dispatchers to attend training within one year of hire, except in certain circumstances. | Training |
| 49 | 37-063 - Requirement of Good Character. | State | Regulation | Requires good character to be certified as a telecommunication operator and/or dispatchers. Provides for the availability of background information to future employers, the Academy, & the Council. | Training |
| 50 | 37-064 - Minimum Requirements for E-911 Operator Enrollment in Training. | State | Regulation | Outlines the minimum requirements to train as a telecommunications operator and/or dispatcher. | Training |

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| 51 | 37-065 - Certification. | State | Regulation | Certification occurs upon successful completion of training. | Training |
| 52 | 37-066 - Training Requirements for Certification. | State | Regulation | Outlines the training requirements prior to certification being issue and the requirments for re-issuance of certification. | Training |
| 53 | 37-067 - Break in Service after Certification. | State | Regulation | Outlines requirements to be re-certified after a break-in-service. | Training |
| 54 | 37-068 - Application for Issuance or Re-issuance of Certification. | State | Regulation | Sets up how an agency applies for re-issuance of certification for telecommunication operators and/or dispatchers & cases in which that recertification cannot be re-issued. | Training |
| 55 | 37-069 - Cost of Training. | State | Regulation | Outlines how cost of training shall be paid to the Academy. | Training |
| 56 | 37-070 - Separation from Employment. | State | Regulation | Outlines requirements to report separations from the agency. | Administrative |
| 57 | 37-101 - Request for Contested Case Hearing. | State | Regulation | Outlines when and how contested case hearings are requested. | Administrative |
| 58 | 37-102 - Failure to Requist Contested Case Hearing. | State | Regulation | Outlines the consequences of failing to request a contested case hearing. | Administrative |
| 59 | 37-103 - Prosecution and Docketing. | State | Regulation | Outlines the prosecution and docketing of contested case hearings. | Administrative |
| 60 | 37-104 - Discovery. | State | Regulation | Allows for Discovery to be conducted prior to contested case hearings. | Administrative |
| 61 | 37-105 - Contested Case Hearing. | State | Regulation | Outlines the procedure of a contested case hearing. | Administrative |
| 62 | 37-106 - Failure to Appear at the Contested Case Hearing. | State | Regulation | Outlines the consequences of failing to appear at a contested case hearing. | Administrative |
| 63 | 37-107 - Final Decision by Law Enforcement Training Council. | State | Regulation | Outlines how Final Agency Decisions should be formatted and decided. | Administrative |

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| 64 | 37-108 - Sanctions. | State | Regulation | Provides for various sanctions to be included in Final Agency Decisions. | Administrative |
| 65 | 37-109 - Recusal of Council Members. | State | Regulation | Requires recusal of certain Council Members. | Administrative |
| 66 | 37-110 - Right to be Represented by Counsel. | State | Regulation | Allows the parties be represented by Counsel. | Administrative |
| 67 | 37-112 - Reporting to the National Decertification Index. | State | Regulation | Requires individuals be reported to the National Decertification Index upon the exhaustion of all appeals. | Administrative |
| 68 | 64.1 (LETC: CJA-Federal, Other Flow Through Funds) 2015-16 Appropriations Act. Part 1B | State | Proviso | Allows carry over to complete projects. | Administrative |
| 69 | 64.2. (LETC: CJA-Retention of Emergency Expenditure Refunds) 2015-16 Appropriations Act. Part 1B | State | Proviso | Allows collection, expending, retaining, and carrying forward fo funds received for reimbursement for personnel & equipment expended due to an emergency. | Administrative |
| 70 | 6-11-340 - Protection of special purpose district facilities; public safety departments; appointment and training of public safety officers. | State | Statute | Allows special purposes districts to have law enforcement officers and send them for training at the Academy. The Academy is allowed to charge a fee for this training. | Training |
| 71 | 14-1-206 - Additional assessment, general sessions or family court; remittance; disposition; annual audits. | State | Statute | Funding mechanism for the Academy. | Administrative |
| 72 | 14-1-207 - Additional assessment, magistrate's court; remittance; disposition; annual audits. | State | Statute | Funding mechanism for the Academy. | Administrative |
| 73 | 14-1-208 - Additional assessment, municipal court; remittance; disposition; annual audits. | State | Statute | Funding mechanism for the Academy. | Administrative |
| 74 | 14-1-240 - Surcharge on certain misdemeanor traffic offenses or nontraffic violations to fund training at South Carolina Criminal Justice Academy. | State | Statute | Funding mechanism for the Academy. Currently, set to sunset in June 2016. | Administrative |
| 75 | 23-3-65 - South Carolina Law Enforcement Assistance Program to provide counseling services and other support services. | State | Statute | Requires the Academy to develop a course of training for critical incident stress debriefing and peer support team. | Training |

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|----|--|-------|---------|--|----------|
| 76 | 23-3-540 - Electronic monitoring; reporting damage to or removing monitoring device; penalty. | State | Statute | Allows the Academy to provide training to officers of PPP regarding utilization of active electronic monitoring devices. | Training |
| 77 | 23-4-110 - Creation of committee; members and officers. | State | Statute | Places the Director of the Academy on the Governor's Committee on Criminal Justice, Crime & Delinquency. | Training |
| 78 | 23-11-110 - Qualifications. | State | Statute | Outlines the qualifications to be Sheriff. | Training |
| 79 | 23-28-30 - Training course; subjects of study. | State | Statute | Outlines training requirements for Reserve Police Officers. | Training |
| 80 | 23-28-60 - Additional requirements; identification cards. | State | Statute | Allows the Academy to issue identification cards for Reserve Police Officers. | Training |
| 81 | 23-28-80 - Additional training for reserve officers desiring to become full-time officers. | State | Statute | Outlines training requirements for a Reserve Police Officer to become a regular law enforcement officer. | Training |
| 82 | 24-5-320 - Pre-service training; comprehensive test. | State | Statute | Outlines requirements for Reserve Detention Officers. | Training |
| 83 | 24-5-360 - Additional training to become full-time jailer or detention officer. | State | Statute | Outlines training requirements for a Reserve Detention Officer to become a regular detention officer. | Training |
| 84 | 40-18-30 - Powers and duties of South Carolina Law Enforcement Division (SLED). | State | Statute | To advise and consent with SLED regarding the curriculum, training, and certification of security guards. | Training |
| 85 | 43-35-310 - Council Created; membership; filling vacancies. | State | Statute | Places the Director of the Academy or his designee on the Adult Protection Coordinating Council. | Training |
| 86 | 43-35-560 - Vulnerable Adults Fatalities Review Committee; members; terms; meetings; administrative support. | State | Statute | Places the Director of the Academy on the Vulnerable Adults Fatalities Review Committee. | Training |
| 87 | 56-5-760 - Operation of authorized emergency vehicles. | State | Statute | Requires the Academy to promulgate regulations regarding guidelines and training for emergency vehicles. | Training |
| 88 | 59-116-110 - Training of campus police officers. | State | Statute | Requires the Academy to provide training to Campus Police Officers. Allows the Academy to charge for this training. | Training |

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|----|--|-------|---------|---|----------------|
| 89 | 63-11-1930 - Committee established. | State | Statute | Place the Director of the Academy on the Child Fatality Advisory Committee. | Administrative |
| 90 | 63-17-1020 - Definitions. | State | Statute | Requires the Academy deny or withdraw certifications in certain situations involving failure to pay child support. | Administrative |
| 91 | 63-19-390 - Peace Officer and Constables. | State | Statute | Allows law enforcement officers of DJJ to receive training at the Academy. | Training |
| 92 | 23-28-40 - Manner in which training provided; in-service training. | State | Statute | Requires the Academy to approve Reserve Officer training. | Training |
| 93 | 23-28-90 - Former full-time officer becoming member of reserve. | State | Statute | Allows regular law enforcement to officers to switch to a reserve officer position with the concurrence of the Academy. | Training |
| 94 | 59-116-40 - Qualifications for employment as campus police officer. | State | Statute | Outlines requirements to be a Campus Police Officer. | Training |
| 95 | 17-5-130 - Coroner qualifications; affidavits of candidates; training; exemptions; Coroners Training Advisory Committee; Expenses. | State | Statute | Requires the Director of the Academy to appoint members of the Coroner's Training Advisory Committee. | Training |
| 96 | 17-5-115 - Deputy coroners; training and law enforcement status. | State | Statute | Allows deputy coroners to attend training at the Academy & be certified as Class 3 law enforcement officers. | Training |

Agency Name: **South Carolina Law Enforcement Training Council**

Fiscal Year 2015-16
Accountability Report

Agency Code: **N20** Section: **64**

Customer Template

| Divisions or Major Programs | Description | Service/Product Provided to Customers | Customer Segments | <i>Specify only for the following Segments: (1) Industry; Name; (2) Professional Organization; Name; (3) Public; Demographics.</i> |
|--|--|--|---------------------------------|--|
| I. Administration - Administration | Direct Agency | Provides guidance and direction for Agency | General Public | All segments of the public |
| I. Administration - Facilities | Maintain facilities | Maintain a safe, secure and functional environment | Executive Branch/State Agencies | |
| I. Administration - Food Service | Food preparation | Provides meals for students & staff | Local Govts. | |
| I. Administration - Standards & Testing | Administers academic standards | Determines academic progress through testing | Local Govts. | |
| I. Administration - Certification | Tracks and updates officer records | Maintains updated and accurate officer records | Local Govts. | |
| II. Training - Housing | Temporary Housing | Provides housing for resident students | Local Govts. | |
| II. Training - Basic Law Enforcement | Trains law enforcement officer for Class 1 certification | Instruction & Training | Executive Branch/State Agencies | |
| II. Training - Basic Law Enforcement | Trains law enforcement officer for Class 1 certification | Instruction & Training | Legislative Branch | |
| II. Training - Basic Law Enforcement | Trains law enforcement officer for Class 1 certification | Instruction & Training | Judicial Branch | |
| II. Training - Basic Law Enforcement | Trains law enforcement officer for Class 1 certification | Instruction & Training | Local Govts. | |
| II. Training - Basic Law Enforcement | Trains law enforcement officer for Class 1 certification | Instruction & Training | School Districts | |
| II. Training - Basic Law Enforcement | Trains law enforcement officer for Class 1 certification | Instruction & Training | General Public | All segments of the public |
| II. Training - Basic Detention | Trains officers to become Class 2 Local Detention Officers | Instruction & Training | Executive Branch/State Agencies | |
| II. Training - Basic Detention | Trains officers to become Class 2 Local Detention Officers | Instruction & Training | Local Govts. | |
| II. Training - Basic Detention | Trains officers to become Class 2 Local Detention Officers | Instruction & Training | General Public | |
| II. Training - Limited Duty | Trains officers that have special duties and limited power | Instruction & Training | Judicial Branch | |
| II. Training - Limited Duty | Trains officers that have special duties and limited power | Instruction & Training | Local Govts. | |
| II. Training - Limited Duty | Trains officers that have special duties and limited power | Instruction & Training | General Public | All segments of the public |
| II. Training - Basic Telecommunication Officer | Trains employees who work with E-911 telecommunications | Instruction & Training | Executive Branch/State Agencies | |
| II. Training - Basic Telecommunication Officer | Trains employees who work with E-911 telecommunications | Instruction & Training | Local Govts. | |
| II. Training - Basic Telecommunication Officer | Trains employees who work with E-911 telecommunications | Instruction & Training | General Public | All segments of the public |
| II. Training - Advanced Training Program | Trains officers in specialized fields to enhance knowledge, skills and abilities | Instruction & Training | Executive Branch/State Agencies | |

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|--|--|------------------------|--------------------|----------------------------|
| II. Training - Advanced Training Program | Trains officers in specialized fields to enhance knowledge, skills and abilities | Instruction & Training | Legislative Branch | |
| II. Training - Advanced Training Program | Trains officers in specialized fields to enhance knowledge, skills and abilities | Instruction & Training | Judicial Branch | |
| II. Training - Advanced Training Program | Trains officers in specialized fields to enhance knowledge, skills and abilities | Instruction & Training | Local Govts. | |
| II. Training - Advanced Training Program | Trains officers in specialized fields to enhance knowledge, skills and abilities | Instruction & Training | School Districts | |
| II. Training - Advanced Training Program | Trains officers in specialized fields to enhance knowledge, skills and abilities | Instruction & Training | General Public | All segments of the public |
| III. Employee Benefits - | | | | |

Agency Name: South Carolina Law Enforcement Training Council

Fiscal Year 2015-16
Accountability Report

Agency Code: N20 Section: 064

Partner Template

| Name of Partner Entity | Type of Partner Entity | Description of Partnership | Associated Objective(s) |
|-----------------------------------|------------------------|--|----------------------------|
| SC Solicitor's Offices | Local Government | Utilize employees as guest instructors on driving range, firearms range use in analyzing students in practical problem exercises | 2.1.2, 2.1.3, 2.2.1, 2.2.2 |
| SC Police Departments | Local Government | Utilize employees as guest instructors on driving range, firearms range use in analyzing students in practical problem exercises | 2.1.2, 2.1.3, 2.2.1, 2.2.2 |
| SC Sheriffs Departments | Local Government | Utilize employees as guest instructors on driving range, firearms range use in analyzing students in practical problem exercises | 2.1.2, 2.1.3, 2.2.1, 2.2.2 |
| SC Detention Centers | Local Government | Utilize employees as guest instructors on driving range, firearms range use in analyzing students in practical problem exercises | 2.1.2, 2.1.3, 2.2.1, 2.2.2 |
| SC University Public Safety Depts | State Government | Utilize employees as guest instructors on driving range, firearms range use in analyzing students in practical problem exercises | 2.1.2, 2.1.3, 2.2.1, 2.2.2 |
| S.L.E.D. | State Government | Utilize employees as guest instructors on driving range, firearms range use in analyzing students in practical problem exercises | 2.1.2, 2.1.3, 2.2.1, 2.2.2 |
| SC Attorney General's Office | State Government | Utilize employees as guest instructors on driving range, firearms range use in analyzing students in practical problem exercises | 2.1.2, 2.1.3, 2.2.1, 2.2.2 |
| SC Department of Public Safety | State Government | Utilize employees as guest instructors on driving range, firearms range use in analyzing students in practical problem exercises | 2.1.2, 2.1.3, 2.2.1, 2.2.2 |
| SC Department of Revenue | State Government | Utilize employees as guest instructors on driving range, firearms range use in analyzing students in practical problem exercises | 2.1.2, 2.1.3, 2.2.1, 2.2.2 |
| SC Dept. of Corrections | State Government | Utilize employees as guest instructors on driving range, firearms range use in analyzing students in practical problem exercises | 2.1.2, 2.1.3, 2.2.1, 2.2.2 |

| | | | |
|--|------------------|--|----------------------------|
| SC Dept. of Mental Health | State Government | Utilize employees as guest instructors on driving range, firearms range use in analyzing students in practical problem exercises | 2.1.2, 2.1.3, 2.2.1, 2.2.2 |
| SC Dept. of Natural Resources | State Government | Utilize employees as guest instructors on driving range, firearms range use in analyzing students in practical problem exercises | 2.1.2, 2.1.3, 2.2.1, 2.2.2 |
| SC DHEC | State Government | Utilize employees as guest instructors on driving range, firearms range use in analyzing students in practical problem exercises | 2.1.2, 2.1.3, 2.2.1, 2.2.2 |
| SC Forestry Commission | State Government | Utilize employees as guest instructors on driving range, firearms range use in analyzing students in practical problem exercises | 2.1.2, 2.1.3, 2.2.1, 2.2.2 |
| SC Probation, Parole & Pardon Services | State Government | Utilize employees as guest instructors on driving range, firearms range use in analyzing students in practical problem exercises | 2.1.2, 2.1.3, 2.2.1, 2.2.2 |
| SC Public Service Authority LE Div | State Government | Utilize employees as guest instructors on driving range, firearms range use in analyzing students in practical problem exercises | 2.1.2, 2.1.3, 2.2.1, 2.2.2 |
| SC Senate Sergeant at Arms | State Government | Utilize employees as guest instructors on driving range, firearms range use in analyzing students in practical problem exercises | 2.1.2, 2.1.3, 2.2.1, 2.2.2 |
| SC State Ethics Commission | State Government | Utilize employees as guest instructors on driving range, firearms range use in analyzing students in practical problem exercises | 2.1.2, 2.1.3, 2.2.1, 2.2.2 |
| SC State Ports Authority Police Dept | State Government | Utilize employees as guest instructors on driving range, firearms range use in analyzing students in practical problem exercises | 2.1.2, 2.1.3, 2.2.1, 2.2.2 |

SOUTH CAROLINA CRIMINAL JUSTICE ACADEMY ORGANIZATIONAL CHART

